



IT BUDGET PLANNING CHECKLIST

*Are you ready to optimize your ROI?
We can help!*

Our checklist helps CEOs, CIOs, and technology managers set up their IT budget for success.

 **DATAPRISE**

Our IT Budget Planning Checklist illuminates the discrete factors to consider when planning your IT budget and identifies what your organization should discuss during the budgeting process.

Once you complete the checklist, our IT budget experts can help identify areas for improvement and cost-effective IT solutions that will give your organization a better return on investment.

Please call 888.519.8111 or contact Marketing at marketing@dataprise.com to schedule a complimentary consultation.

IT BUDGET PLANNING CHECKLIST	YES	NO
IT BUDGET		
Do you reassess your IT budget on at least an annual basis?		
Do you have a predetermined set of criteria to consider when reassessing your budget?		
Have you defined the timeline for IT budget planning (e.g., 1 year, 3 years, 5 years)?		
If you have compliance requirements, have you prepared an appropriate security budgeting strategy?		
Have you identified where you could move CapEx costs to OpEx costs?		
IT BUSINESS OBJECTIVES		
Have you identified your organizational growth rate” over the next 12-36 months and how it will impact your IT business objectives?		
Do you have a strategic technical roadmap (e.g., simplification of new employee provisioning, training, and onboarding to fast-track and maximize efficiency and productivity)?		
Have you identified costs that are borne by IT for other business unit costs?		
Do you have an understanding of business projects that will impact IT costs?		
IT-RELATED SERVICE CONTRACTS		
Do you review your IT service contracts annually to ensure they are aligned with your business objectives?		
Are all business applications and infrastructure components under a manufacturer warranty with defined support and replacement SLAs?		